

The Haryana State Swachh Bharat Mission (HSSBM) proposes to engage one CAG empanelled Chartered Accountant (CA) for preparation of consolidated State Level Utilization Certificates and Annual Statement of Accounts of the funds of Swachh Bharat Mission-Gramin, as well as, World Bank Performance Incentive Grant for the year 2021-22 in a time bound manner on the basis of district level UCs/ASAs, which will also be prepared by the CA himself/herself by visiting 22 districts. The UCs/ASAs will be prepared in the prescribed formats. The detail of format and terms and conditions are available on the official website of the department [www.harpanchayats.gov.in](http://www.harpanchayats.gov.in). The minimum fee for SBM-G is Rs. 30,000/- and for World Bank Performance Incentive Grant Rs. 20,000/-. The interested parties may submit financial bid in sealed cover addressed to the Mission Director, Development & Panchayats Department, Haryana Panchayat Bhawan, Plot No. 3, Sector 28-A, Madhya Marg, Chandigarh by 3:00 PM on 15.9.2022. The financial bid will be opened on 20.9.2022 at 3:30 PM. The earnest money in the form of demand draft of Rs. 1000/- in favour of State Project Co-ordinator SBM-G, Development & Panchayats Department, should be attached with the financial bid.

-Sd/-

Mission Director,  
Development & Panchayat Department,  
Haryana Panchayat Bhawan, Plot No. 3,  
Sector 28-A, Madhya Marg, Chandigarh.



## **Development & Panchayats Department Haryana (Haryana State Swachh Bharat Mission Society)**

Haryana Panchayat Bhawan, Plot No.3, Sector-28A, Chandigarh – 160026  
0172-2637670, [shhssbmdph@gmail.com](mailto:shhssbmdph@gmail.com), [hssbmdph@gmail.com](mailto:hssbmdph@gmail.com), [achssbmdph@gmail.com](mailto:achssbmdph@gmail.com)

---

### **Terms and conditions for engagement of CAG empanelled Chartered Accountant for preparation of Consolidated State level UC and ASAs under SBM-G and World Bank Performance Based Incentive Grant for the financial year 2021-22 is as under:-**

1. The firm must be empanelled with CAG.
2. The work will be allotted to the firm on the basis of competitive rates.
3. The department will provide the copy of UCs/ ASAs received from the 22 Districts, details of funds released (Center + State share) and names & contact numbers of the concerned district officials to the firm.
4. The representatives of the engaged Firm will visit all the 22 districts for preparation of district level, as well as, consolidated State level UCs/ ASAs.
5. The difference found, if any, engaged Firm will resolve the same at own level with the help of concerned district.
6. The Firm will send the schedule for visiting the districts to this department in advance, so that all concerned can be informed accordingly to provide the necessary assistance to the representative of the Firm during the visits.
7. Total Fee (inclusive all taxes/ other expenses) shall be paid in two equal instalments to the Firm i.e. 50% after submission of UCs/ ASAs (District and State level) to this Department and balance 50% after submission and acceptance of the same by Government of India.
8. The firm will prepare and submit the UCs/ASAs in the formats under SBM-G available on the website of Ministry of Drinking Water and Sanitation, Govt. of India.
9. The observation made by GoI, if any, will be resolved by the firm, for which no addition fee will be paid.
10. The CA/ Firm will affix empanelment No. with CAG on UCs/ ASAs and sign the same along-with stamp.
11. The Firm will complete the assigned work within a month after allocation of the work.