



DEVELOPMENT & PANCHAYATS DEPARTMENT
INVITATION FOR 3rd PARTY ASSESSMENT OF ASSETS CREATED
UNDER SWACHH BHARAT MISSION - GRAMIN

Development & Panchayats Department seeks expression of Interest from eligible agencies for undertaking 3rd party assessment of assets created under Swachh Bharat Mission-Gramin .

The details with regard to the project can be downloaded from the website <https://etenders.hry.nic.in/>

The interested experienced agencies may submit their detailed proposals along with approach & methodology on the Haryana etenders portal on or before 27 September, 2022 by 5:00 PM.

Development & Panchayats Department reserves the right to annul the EoI process at any time without assigning any reason thereof.

For any clarification, interested agencies can E-mail the department on the given address.

The Director General,
Development & Panchayats Department
Haryana Panchayat Bhawan. Plot No. 3,
Sector 28, Chandigarh, Email- hry.spc@gmail.com

DISCLAIMER

The information contained in this Expression of Interest document ("EOI document) or subsequently provided to Applicant(s), whether verbally or in documentary or in any other form, by or on behalf of Director General, Development & Panchayats Department (hereafter referred to as "department") or any of its employees or advisors, is provided to the Applicant(s) on the terms and conditions set out in this EOI document and all the r terms and condition s subject to which such information is provided in writing.

This EOI document is intended to be and is hereby issued only to the prospective Applicants. The purpose of this EOI document is to provide the Applicant(s) within format ionto assist the formulation of their Proposals. This EOI document does not purport to contain all the information that each Applicant may require. This EOI document may not be appropriate for all persons, and it is not possible for the department, its employees or advisors to consider the investment objectives, financial situation and particular needs of each Applicant who reads or uses this EOI document. The assumptions, assessments, statements, and information contained in the EOI document may not be complete, accurate, adequate, or correct. Each Applicant should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, statements, and information contained in this EOI document and where necessary obtain independent advice from appropriate sources. The department, its employees and advisors make no representation or warranty and shall incur no liability under any law, statute, rules, or regulations as to the accuracy, adequacy, correctness, reliability, or completeness of the EOI document.

Information provided in this EOI document to the Applicant(s) is on a wide range of matters, some of which may depend upon interpretation of law. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The department accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein.

The department, its employees and advisors make no representation or warranty and shall have no liability to any person, including any Applicant under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this EOI document or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the EOI document and any assessment, assumption, statement or information contained therein or deemed to form part of this EOI document or arising in any way for participation.

The department also accepts no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any Applicant up on the statements contained in this EOI document.

The department may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this EOI document before the last date of EOI submission.

The issue of this EOI document does not imply that the department is bound to select an Applicant or to appoint the selected Applicant or Concessionaire, as the case may be, for the Project and the department reserves the right to reject all or any of the Applicants without assigning any reason whatsoever.

The Applicant shall bear all its costs associated with or relating to the preparation and submission of EOI including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the department, or any other costs incurred in connection with or relating to its EOI. All such costs and expenses will remain with the Applicant and the department shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by an Applicant in preparation or submission of the EOI, regardless of the conduct or outcome of the

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Section 1. INVITATION

Invitation for Expression of Interest for undertaking 3rd party assessment of assets created under Swachh Bharat Mission- Gramin

The Development & Panchayats Department (hereafter referred to as “Department”) invites “Expression of Interest” (EOI) from the experienced and qualified interested agencies to showcase their interest in undertaking 3rd party assessment of assets created under Swachh Bharat Mission- Gramin in rural areas of Haryana. Expression of Interest document with detailed scope of work and other requirements is available on the website <https://etenders.hry.gov.in> from 16th September 2022. The EOI needs to be submitted online mode only through tender portal <https://etenders.hry.gov.in>

The EOI document required to be submitted by the Agencies must include (i) Company profile, (ii) Company incorporation and registration certificate, (iii) GST certificate, (iv) declaration on non-judicial stamp paper to the effect that the firm is not debarred from participating in any assignment funded by Government of India or State Government or PSUs (v) similar assignments undertaken (vi) Client references with contact details

Last date of submission of the EOI is 27th September 2022 (5:00 PM)

Sd/-

Director General

Development & Panchayats Department,
Haryana Panchayat Bhawan,
Sector 28, Chandigarh

Section 2. LETTER OF INVITATION

1. Development & Panchayats Department (hereinafter called “Department”) is inviting Expression of Interest for undertaking 3rd party assessment of assets created under Swachh Bharat Mission- Gramin
2. The EOI document containing the details of qualification criteria, submission requirements, brief objectives & scope of work and method of evaluation is enclosed.
3. The EOI document will be available on website <https://etenders.hry.gov.in> and <https://etenders.hry.gov.in>
4. The applicants are required to submit their responses through online modes in prescribed format as mentioned in the EOI document.
5. Queries, if any may be referred in writing to the SPC cum JD, Development & Panchayats Department through e-mail at hry.spc@gmail.com
6. Critical dates

Publishing Dates	16.09.2022
Document Download Start Date	16.09.2022
EOI Submission End Date	27.09.2022
EOI Opening Date	28.09.2022

Regards,

Director General
Development & Panchayats Department,
Haryana Panchayat Bhawan,
Sector 28, Chandigarh

Section 3: INSTRUCTIONS TO APPLICANTS

1. BACKGROUND

With the SBM- Grameen Phase II is being implemented from 2020-21 to 2024-25. However, the Key objective of SBM-G Phase-I was to sustain ODF status of Villages & solid and liquid waste management activities, making villages ODF Plus.

The component wise progress is as under:

1. Individual Household Latrines (IHHLs):- 740527 Households have been constructed under Swachh Bharat Mission (Gramin) since 2014-15.
2. Community Sanitary Complexes (CSCs): As per IMIS. 5911 CSCs have been constructed since 2014-15.
3. Solid Waste Management (SWM): 2232 SWM projects have been sanctioned, out of which 1385 projects have already been completed and 381 are in progress.
4. Liquid Waste Management (LWM): 2548 LWM project have been sanctioned, out of which 768 have been completed and 823 are in progress.
5. GOBARDHAN: One GOBAR-DHAN project in district Hisar has been completed and 05 projects in district Ambala, Bhiwani, Ch. Dadri. Mewat & Rohtak are under construction.

With the above mentioned works done under the Swachh Bharat Mission Scheme, The State HQ is interested to carry out a third party assessment of the following assets/components:

- i) Community Sanitary Complexes
- ii) Solid Waste Management Projects/sheds
- iii) Liquid Waste Management projects

Need for engagement of a third Party Agency

The department is monitoring various assets which have been implemented under the SBMG Scheme and basis the engagement of a third party agency, this would help the department enable the achievement of

- Better Project Quality
- Cost Control
- Time Control
- Improved Planning & Budgeting
- Control over Fund Flow & Utilization
- Measuring Project Outputs
- Measuring Impact of Projects implemented under the SBMG Scheme

2. EOI Processing Fees

No fees to be paid by applicants for submitting the EOI responses. Department reserves the right to initiate next process for selection of Bidder for the Project or cancel the entire process without quoting any specific reasons at any stage.

3. Documents to be submitted

All information and responses under this EOI is to be submitted online mode only through e-tender portal i.e. <https://etenders.hry.nic.in/> covering the below mentioned details:

1. Applicant's Expression of Interest as per Format
2. Organization and Contact Details as per Format
3. Experience of the organization as per Format

Expression of Interest for undertaking 3rd party assessment of assets created under Swachh Bharat Mission- Gramin

4. Declaration of not being black-listed as per Format
5. Methodology/ Process required to conduct the 3rd Party assessment
6. Client references and contact details (email/ landline/ mobile) of customers for whom the Applicant has supplied similar services.

4. Selection Process

The EOI is issued only with a purpose of identifying experienced parties and their intent to take-up the project and Department reserves the right to proceed ahead with the project. However, the applications received shall be reviewed carefully and if required, interactions will be likely scheduled and held before finalization of project scope, terms and conditions. Based on the outcomes of the interactions, a request for Proposal shall be issued for carrying out the said work. An interaction meeting/presentation would be organized by the Department where eligible applicants will be called upon and required to present their approach on execution of the above-mentioned project.

5. Eligibility of Applicant

The applicant can be Company/ Partnership/ LLP/ Trusts/Society registered under Companies Act 2013 or 1956/ Public Limited Company/ Private Limited Company (wherever required) with at least 3 year of proven experience for undertaking 3rd party assessment of assets and submission of reports, bottlenecks and exact status of the assets. (Copy of the Workorder/ Completion certificate) .

The applicant shall submit a copy of Certificate of trusts/societies Act/ Copy of the Partnership deed/ Bye Law/ Certificate of Incorporation issued by Registrar of Companies along with Memorandum & Articles of Association and full address of the registered office, whichever applicable.

Applicants must submit duly filled and signed by authorized signatory - Form 2 and Form 3 as mentioned under section 4.

6. Scope of Work

The objective of the project is to express a professional opinion on the effectiveness of the overall set in financial management and procurement arrangements under SBMG implementation in Haryana. The scope of work for undertaking the project has been mentioned below:

- It is expected that the process of 3rd Party verification and audit shall be in position to provide a report to the department on various assets of the projects established under the SBMG Scheme.
- should play a role in assisting Department to prevent misutilization of funds including the prevention, detection and investigation of fraud (if any).
- Evaluate and suggest methodologies to improve the effectiveness of the assets.

With addition to the above, the TPA would submit the following:

- Report on functionality & usage
- Report on O&M of assets created including common amenities
- Report on social and environment impact analysis
- Report on user/Beneficiary satisfaction
- Report on capacity created
- Report on overall performance and sustainability of the assets created

7. Submission of EOI:

- i. Applicants are advised to study all instructions, forms, terms, requirements and other information in the EOI carefully.
- ii. Applicants are advised to undertake site visits and may provide their suggestions for successful implementation of the project.
- iii. Applicants shall be deemed to have applied after careful examination of the EOI documents with full understanding of its implication.
- iv. The response to this EOI should be full and complete in all respects. Failure to furnish all information required by the EOI or submission of a proposal not substantially responsive to the EOI in every respect will be at applicants' risk and may result in rejection of its eligibility.
- v. Applicants should fill information in prescribed formats as mentioned in the EOI.

8. Last Date of Submission of EOI

The last date of submission of EOI is 27th September 2022 (5:00 PM)

EOI Opening Date & Time is 28th September 2022 (03:00 PM)

Date of presentations shall be communicated later on– The eligible applicants would be informed and provided a time slot (tentative 15 minutes) to give their presentation in the Conference Room of Development & panchayats Department, Sector 28 Chandigarh either physically or through VC.

Section 4: FORMATS FOR SUBMISSION

Form 1: Applicant Expression of Interest

[Location, Date]

To,
Director General
Development & Panchayats Department,
Haryana Panchayat Bhawan,
Sector 28, Chandigarh

Dear Sir,

In response to the Invitation for Expressions of Interest (EOI) published on xx.xx.xxxx for the above purpose, we would like to express our interest to carry out proposed activities under the Project.

As instructed, we have attached the required documents in our proposal documents that includes the following:

1. Organizational Details (Form-2)
2. Experience in related fields (Form-3)
3. Letter of Declaration for not blacklisting (Format-4)

Yours sincerely,

Authorized Signatory *[In full and initials]*

Name and Title of

Signatory: Name of Firm:

Address:

Form 2: Organization Contact Details

a.	Name of Organization	:	
b.	Tel. No.	:	
c.	Fax No.	:	
d.	Email	:	
e.	Year of Incorporation	:	
f.	Name and address of the person holding the Power of Attorney.	:	
g.	(i) Place of Business.	:	
	(ii) Date of Registration.	:	
h.	Name of Bankers with full address.	:	
i.	GSTN Registration Number (copy).	:	
j.	Permanent Account Number (copy).	:	
k.	Are you presently debarred / Blacklisted by any Government Department /Public Sector Undertaking /Any Employer? (If Yes, please furnished details)	:	
l.	Name and details (Tel / Mobile / E mail) of contact persons	:	

Form 3: Engagement Experience

List eligible similar projects in the last seven (7) years in response to EOI.

Assignment name:	Value of the contract (in current INR):
Country:	Duration of assignment (months):
Name of Employer:	Total No of staff-months of the assignment:
Address:	Approx. value of the services provided by your firm under the contract (in current INR):
Start date (month/year): Completion date (month/year):	
Narrative description of Project:	

(Along with the details the Applicant is also required to submit the certificate of completion/ Work undertaken for each of the projects)

Expression of Interest for undertaking 3rd party assessment of assets created under Swachh Bharat Mission- Gramin

Form 4: Letter of Declaration for not have been black-listed

[Location, Date]

To,
Director General
Development & Panchayats Department,
Haryana Panchayat Bhawan,
Sector 28, Chandigarh

Subject: Letter of Declaration for not have been Blacklisted

We, *[Name of Firm]* have not been blacklisted/ debarred/ termination of contract except for reasons of convenience of Employer by any Government/ Government board/ Corporation/ Agency/firm/StatutoryBody/PSUAgency/firm/Non-Government/Governmentofanysovereign countries/ Private Agencies and Funding Agencies in the last 5years.

For *[Name of Firm]*,

Authorized Signatory [In full and initials]

<>

Name and Title of

Signatory: Name of

Firm:

Address

Form 5: Project Plan / Concept

The detailed project concepts should include the following (but not limited to)

Sl. No	Heads
1	Brief understanding of the project
2	Proposed project execution/ implementation strategy with timelines for each of the sites. This shall also include: 1. Infrastructure details 2. Requirement of Manpower Deployment with deployment plan at each component 3. Approximate CAPEX requirement (for each District)
3	Details on action plan and processes proposed to conduct the survey. Project Timelines, manpower to be deployed to conduct the survey, data validation report and estimated cost should be enclosed
4	Any other point to explain the proposed plan and concept
5	Indicative project cost with project component and broad assumptions for various cost heads and revenue, if applicable

- Applicants based on their experience, may use their own estimates and plan to provide above information.