

**Minutes of 3rd SEC meeting dated 28.07.2020**

**Minutes of the meeting of 3<sup>rd</sup> State Executive Committee of Rashtriya Gram Swaraj Abhiyan (RGSA) held on 28.07.2020 through Video Conference**

A Video conference meeting of 3<sup>rd</sup> State Executive Committee (SEC) of Rashtriya Gram Swaraj Abhiyan was held under the Chairmanship of Sh. Sudhir Rajpal, IAS, the Principal Secretary to Govt. of Haryana, Development & Panchayats Department and Chairman of the State Executive Committee of the RGSA on dated 28.07.2020.

The list of the committee members is annexed at Annexure-A.

On the onset of the meeting, Nodal Officer (RGSA) briefed the committee members about the agenda of the meeting. The agenda wise discussion and decisions are as follows:

**Agenda 1: Action taken report of 2<sup>nd</sup> State Executive Committee**

**Point No. 1:** It was informed that Request for Proposal for hiring of training agencies at 6 divisions has been prepared and if committee approves, could be e-tendered on State e-tender website.

**Decision:** The Committee in-principally agreed to the proposal and Director, HIRD to publish the same on e-tender website of the State at the earliest.

**Point No. 2:** It was informed that the file has been sent for approval of hiring of 3 resources for State Panchayat Resource Centre through Walk-in Interview. The advertisement for Walk-in will be published as soon as the file will be received to this office.

**Decision:** The Committee agreed that as soon as the file is received from the office of Hon'ble Dy. CM, selection process of SPRC resources may be completed within 2 months.

**Point No. 3:** It was informed that RFP for selection of Manpower providing agency to provide resources for the District Panchayat Resource Centre (DPRC) in all the Districts of the State has been prepared and could be published through e-tender on the e-tender website of the State.

**Decision:** The Committee in-principally agreed to the proposal for selection of manpower providing agency to supply manpower in 22 DPRCs and the Director, HIRD was requested to publish the RFP on e-tender portal of the State.

**Point No. 4:** It was informed by the Director, HIRD that the letter has been sent to the CEOs of Zila Parishad Mewat and Yamunanagar for taking the possession of the DPRC.

**Decision:** The Director, HIRD was requested to ensure that the possession of the DPRC of Mewat and Yamunanagar is taken by the CEO, ZP within a month and training activities to be started in these DPRCs.

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**Point No. 5:** The Director, HIRD informed that sites for setting up of District Panchayat Resource Centers (DPRCs) in 19 districts is being finalized in coordination with DDPOs.

**Decision:** The Director, HIRD was requested to set-up the DPRCs in remaining 19 districts within a month and start training activities in these DPRCs.

**Point No. 6:** The Chief Engineer, Panchayati Raj Public Works informed that visit was made to the DPRC, Fatehabad which is incomplete due to shortage of funds. The District Administration has not released Rs. 77.45 lac out of Rs. 127.45 lac as committed by them. Also, there has been enhancement of Rs. 42.72 lac in the estimate after technical evaluation. Therefore, there is a requirement of Rs. 120.17 lac for completion of the building. Further, CE (PR) requested for change of site of one Panchayat Ghar under repair in Kaithal district.

**Decision:** The Director Panchayats was asked to get the shortfall of funds arranged through Zila Parishad, Fatehabad and resume the construction work of the DPRC. The Committee accepted the change request for Panchayat Ghar under repair.

**Point No. 7:** Director, HIRD informed that the name of the two members of SHG for each Gram Panchayat is yet to be finalized. He is coordinating with HSRLM in the regard.

**Decision:** The Director, HIRD in coordination with the Director, Rural Development will finalize and submit the names of two members of SHG of every Gram Panchayat to the Directorate of Panchayats. These resources will act as Gram Panchayat Resources and should be utilized for imparting training and other related works of HIRD. These resources will be paid honorarium as per HIRD norms.

**Point No. 8:** The Director, HIRD informed that file for filling up of regular posts of faculty through HPSC and temporary posts from Education Department on deputation has been sent for approval.

**Point No. 9:** The Director, HIRD informed that the matter to engage Kala Jattha's is in process.

**Decision:** The Director, HIRD was asked to explore more innovative ways for generating mass awareness among PRI members as well as common masses regarding various schemes of the Govt., GPDP and functioning of Panchayati Raj Institutions etc. by using technology due to COVID situation where large gathering of people is not allowed as well as advisable. A comprehensive plan to utilize the IEC funds available with HIRD may be submitted.

**Agenda 2: Physical and Financial progress of RGSA 2019-20**

**Point No. 1 Capacity Building and Training**

It was observed that no trainings have been conducted by the HIRD under RGSA during year 2020-21. The fund to the tune to Rs. 3.5 cr. are lying unspent with the HIRD.

**Response:** The Director, HIRD informed the Committee that due to the ongoing Covid-19 pandemic and lockdown, the trainings could not be organized by the HIRD. However, the Institute is in process to conduct the training programmes through online/distance/video mode.

**Decision:** The Director, HIRD was requested to take innovative measure to resume the trainings using online platforms.

**Point No. 2 Institutional Infrastructure and HR Support**

**Response:** NO (RGSA) informed the house that as per the approval of CEC, RGSA, State has to set-up State Panchayat Resource Centre in the State and District Panchayat Resource Centers (DPRCs) in all the districts of the State. Also, CEC, RGSA had sanctioned 3 posts in SPRC and 22 DPRCs which have to be engaged for functioning of SPRC and DPRC.

**Decision:** The Director, HIRD was requested to ensure that the possession of the DPRC of Mewat and Yamunanagar is taken by the CEO, ZP and to set-up the DPRCs in remaining 19 districts within a month and to start training activities in these DPRCs.

The Committee in-principally agreed to the proposal for selection of manpower agency to supply resources in 22 DPRCs and the Director, HIRD was requested to publish the RFP on e-tender portal of the Govt.

**Point No. 3 Technical Support to PRIs**

**Response:** Nodal Officer (RGSA) informed the house that positions of Data Entry Operator and Junior Engineers for 54 Blocks had been sanctioned by the Central Executive Committee (CEC) of RGSA at MoPR. So far, 46 Data Entry Operators engaged through Hartron are working in 46 blocks, requisition of remaining DEOs has been sent to the Hartron. No Junior Engineer has been engaged till now due to scraping of outsourcing policy by the State Govt. which has been resumed again now. Thus, process for engaging these 54 JEs for 54 blocks has been taken up in this SEC meeting. It was proposed that Junior Engineers may be engaged by way of selecting a Manpower providing agency through e-Tender.

**Decision:** After deliberation it was decided that JEs may be engaged following a two stage process wherein Manpower will give a panel of proposed JEs who will be then be interviewed or objective test will be taken for final selection.

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### **Point No. 4 Panchayat Bhawan Support**

**Response:** NO (RGSA) informed the house that CEC, RGSA sanctioned funds for construction of 8 GP Bhawans, 8 Co-location of CSCs in GP Bhawan and Repair of 42 GP Bhawans in the State.

CE (PR) informed the committee that out of 8 GP Bhawan sanctioned for construction and co-location of CECs, 3 are under progress and tender of 5 is in process. Out of 42 GPs sanctioned for repair, repair work in 4 GP Bhawans has been completed, work is in progress in 11 GP Bhawans and tender of 27 is in process.

**Decision:** The committee decided that the works of 32 GP Bhawans under tender process may be started by 31<sup>st</sup> August 2020. Work of 14 GP Bhawans which are in progress may be completed by 31<sup>st</sup> August 2020. Further, CE (PR) is requested to submit completion certificate and Utilization Certificate in GFR 12-C by 30<sup>th</sup> September 2020.

### **Point No. 5 Support for innovation**

**Response:** It was observed that the fund of Rs. 65 Lacs is lying unspent with HIRD from last 3 years under Support for Innovation component of the scheme which was approved for procuring 48 handheld PICO Projectors.

**Decision:** The Director, HIRD was requested to procure these 48 projectors (1 for each district, 3 for Training Institutes and 1 for State HQ) through GEM immediately and UC be submitted within a month.

### **Agenda 3: Capacity Building and Training Plan for FY 2020-21**

**Decision:** The Director, HIRD was requested to submit revised GPDP guidelines in the light of 15<sup>th</sup> Finance Commission, SDGs and SHG convergence. Also, he was requested to revise the training material of foundation courses, refresher courses, thematic courses in convergence with 15<sup>th</sup> Finance Commission, SDGs and SHG and digital platform compliant like in the form of video snippets, short stories, presentations, jungles, Computer based trainings (CBTs) etc. This will ensure the readiness of the institute to use Learning Management System in the future.

### **Agenda 4: RGSA MIS Portal of the MoPR**

**Decision:** The Director, HIRD and the Chief Engineer, PR was requested to update the progress of activities related to them on RGSA MIS on monthly basis. The credentials have already been shared with them.

### **Agenda 5: Setting up of 5-Seater Helpdesk**

**Decision:** The Committee in-principally agreed to the proposal of setting-up of a 5-seater Helpdesk at State HQ. The Director Panchayats was requested to negotiate the price and terms & conditions with HARTRON and HKCL at the earliest.

**Agenda 6: Consideration of proposal under Project Based Support for Economic Development/ Income Enhancement**

Sh. Yuvraj Sharma, Sarpanch of Gram Panchayat Khurdban, Block Radaur, District Yamunanagar gave a presentation of his proposal to the committee. The proposal was for establishing a processing unit for which Gram Panchayat will provide 1-2 acre of Panchayat land. The said unit will be operated by the women SHGs of the GP. All the raw material will be sown in the Panchayat land organically.

**Decision:** The committee appreciated the proposal. The Director, Rural Development was requested to get the technical evaluation of the project from HAFED. After the technical evaluation, Gram Panchayat will submit a detailed project report in the format prescribed by the MoPR which will be forwarded to the MoPR for consideration and approval.

**Agenda 7: Strengthening of Programme Management Unit (PMU)**

NO (RGSA) informed the committee that as present 3 resources have been engaged from EY LLP under PMU component of RGSA at NICSI (Govt. of India undertaking) rates @ Rs. 1.24 cr. Ministry of Panchayati Raj, Govt. of India has sanctioned the fund of Rs. 19.78 crores for FY 2020-21 out of which only funds of Rs. 9.89 cr. only is released as Central Share to the State i.e. after including matching State share only 14 cr. will be allocated for FY 2020-21. The PMU component is 5% of the total approved plan, thus, it comes out to be Rs. 70 Lacs (approx.) which would be insufficient to be paid to NICSI. Further, the wages of the DPMs deployed in the districts are also paid through the PMU fund, thus, there would be dearth of funds this year and due to COVID situation, it would be further difficult to get more funds from the MoPR.

The two resources namely State Project Manager and Technology Consultant has been working with the department since the inception of the scheme and have relevant experience of the working of the department. They have been engaged in formulation of various other new schemes of the department such as 7-Star Rainbow Scheme. NABARD funding, Gram Sachivalaya etc.

Therefore, it was proposed that two resources i.e. State Project Manager and Technology Consultant with having 12+ years and 10+ years of working experience may be engaged @ the last pay drawn from their firm with annual increase of 10% directly with the department. For the third position of Accounts Expert, the CA firm engaged by the department may be offered to do accounting at some extra nominal rate as negotiated by the Director, Panchayats.

**Decision:** The committee In-Principally agreed to the proposal of the department and the Director, Panchayats to take necessary approval of the Govt.

Meeting ended with a vote of thanks to the Chair.