

# INTRODUCTION

Haryana Rural Development Fund Administration Board was constituted under Section 3(1) Haryana Rural Development Act, 1986 to improve quality of agricultural produce, to provide good markets and to increase the facilities of sale. For this purpose a fee on ad-valorem basis at the rate of one per centum of the sale proceeds of the agricultural produce bought or sold or brought for processing in the notified market area was levied under Section 5(1) of the Act. This fee has been increased by the Govt. from 1% to 2% vide notification dt. 5.4.99. The purpose of the fees was to accelerate the speed of rural development . The amount so collected is spent by the Board in the Rural areas for development of roads, establishment of dispensaries, making arrangements of water supply, sanitation and other public facilities, welfare of agricultural labour, conversion of the notified market area into model market areas by utilising technical know-how and to bring necessary improvements therein, constructions of god owns for the agricultural produce brought in the market area for sale/purchase and the construction of rest houses equipped with all modern amenities to make the stay of sellers and purchasers in the market area, comfortable and for any other purpose which may be considered by the Board to be in the interest of and for the benefit of the person paying the fee. The fund may also be utilised by the Board to meet the cost of administering it.

Principal Secretary to Govt. Haryana, Development and Panchayat Department is the chairman of the Board and Director Panchayats is the Managing Director of the Board. The funds of the Board shall be administered by the Board and the Chairman shall be authorised for payment out of the fund of the Board for the purposes specified in the Act and Rules made there under.

# CONSTITUTION OF BOARD

The Haryana Rural Dev. Fund Admn. Board was constituted in the year 1987 under Section 3 (1) of Haryana Rural Dev. Act, 1986 and the following official and non-official members have been nominated from time to time.

## **Official Members**

- |    |   |                  |
|----|---|------------------|
| 1. | Financial Commissioner and Secretary to Govt. Haryana, Dev. & Panchayat Department. | Chairman         |
| 2. | Director Panchayat's Haryana.   | Member Secretary |
| 3. | Chief Administrator, Haryana State Agriculture Mkt. Board Panchkula.                | Member           |
| 4. | Director, Agriculture, Haryana.   | Member           |
| 5. | Director Rural Dev. Department.   | Member           |
| 6. | Director Public Instructors (School) Haryana, Chandigarh.                           | Member           |
| 7. | Chief Engineer PWD (B&R) (Dealing with Rural Roads)                                 | Member           |
| 8. | Chief Engineer (PR) Haryana Chandigarh.   | Member           |
| 9. | Superintending Engineer (PH) (Dealing with Rural Water Supply)                      | Member           |

## **Non-Official Members**

New member are yet to be nominated / appointed

Note : Sec.3(2) provides that Board shall consist of a chairman and such other officials and non-official members as the Govt. may determine and appoint.

# INFORMATION ABOUT STAFF OF THE BOARD

The office is divided into three wings, namely Administration, Legal and Accounts headed by Administrative officer, Assistant District Attorney and Accounts officer respectively. The Managing Director enjoys the powers of Head of the Department; Administrative Officer is incharge and supervisor of the establishment branch. Accounts officer is working as incharge of the Accounts Branch and Drawing and Disbursing Officer and one Assistant District Attorney is incharge of Legal Branch and handling the legal/ court-cases.

The cases of all the wings are being put up to Managing Director for final orders where he is competent and wherever the decision of the Chairman of the Board is needed, files are being put up to the Chairman of the Board for his final orders/approval through Managing Director. All cases of development schemes of whatsoever nature they may be, are put up to the Chairman of the Board for his approval through the Managing Director under Rule-4 of the H.R.D. Rules, 1987.

**Note:** Managing Director of the Board i.e. Director Panchayats enjoys the Financial powers of Rs.50,000/- and the Administrative Officer is Competent up to Rs. 3000/-.

Besides the Chairman and Managing Director, the following staff is on the sanctioned strength of the Board.

<b>Sr.No.</b>	<b>Name of the Post</b>	<b>No. of Posts</b>	<b>Filled up</b>	<b>Vacant</b>
1.	Executive Director	1	1	-
2.	Administrative Officer	1	1	-
3.	Accounts Officer	1	1	-
4.	Asstt. District Attorney	1	1	-
5.	Superintendent	1	1	-
6.	Section Officer	3	1	2
7.	Asstt. Programmer (on fixed salary)	1	1	-
8.	Assistants	4	4	-
9.	Accountants	26	19	6

10.	Accounts Clerk	21	7	14
11.	Data Entry Operator (Through Hartron on job work basis)	2	2	-
12.	Clerk	4	3	1
13.	Steno Typist	2	2	-
14.	Typist	1	1	-
15.	Driver	3	2	1
16.	Peon	4	2	2
17.	Chowkidar	1	1	-
18.	Cook-cum-Peon	1	1	-
19.	Mali cum Chowkidar	1	1	-

One Accountant and one Accounts clerk is posted in each district under the control and supervision of DDPO. Rest of the above mentioned staff is posted at HQ(Chandigarh)

Besides it, HRDF Board has been looking after the Administration of Panchayat Bhawan also for which the following posts have been created by the Board and allowed to be filled up by HBPE from Hospitality Department on deputation basis. Later on the said staff was absorbed in Panchayats Department and is now on deputation with HRDFA Board:

<b>Sr.No.</b>	<b>Name of the Post</b>	<b>No. of Posts</b>	<b>Filled up</b>	<b>Vacant</b>
1.	Supervisors	2	-	2
2.	Receptionist-cum- Clerk-cum-PBX Operator	4	2	2
3.	Addl. Store-Keeper	1	-	1
4.	Room Attendants	4	3	1

# DEVELOPMENT WORKS.

The information to avail the benefits of schemes may be obtained by the villagers from the Block Development & Panchayat Officer (BDPO) through their Panchayats. The Block Development & Panchayat Officer after inspecting the site submits the estimates of work to the Board through Deputy Commissioner/ Additional Deputy Commissioners and Executive Engineer (Panchayati Raj). The estimates are based on announcements made by the Hon'ble Chief Minister/ Development Minister/ Ministers/ MLAs and other important personalities. Thereafter these estimates are examined by the Chief Engineer (Panchayat Raj) from technical point of view. Grants for schools and choupals are given on the basis of standard design prepared by the Chief Engineer Panchayati Raj. The Chief Engineer forwards these estimates to the Board for administrative approval/ grant of funds. The Chairman of the Board is competent to sanction the funds for various schemes .

As provided under Section 6(5) of the Act, the funds shall be released by the Board to meet the expenditure incurred in the Rural Areas in connection with the Development of rural roads, establishment of dispensaries, making arrangements for drinking water supply, sanitation and other public facilities, welfare of agricultural labour, conversion of notified market areas (falling in rural areas) as defined under this Act into model market areas by utilizing technical know how there to and bringing about other necessary improvements there in, Construction of godowns and other places of storage for the agricultural produce brought in the market area for sale/purchase, construction of rest houses equipped with all modern amenities to make the stay of visitors (both sellers and purchasers) in the market areas comfortable and for any other purpose which may be considered by the Board to be in the interest of and for the benefit of the person paying the fee. The fund may also be utilized by the Board to meet the cost of administering it. The development works of the HRDF Board are primarily being executed by Engineering wing of Panchayati Raj.

## NAME OF DEVELOPMENT SCHEMES FOR WHICH FUNDS ARE BEING RELEASED

1. Pavement of streets/drains
2. Construction of School Rooms (High/Sec.)
3. Boundary Wall of School
4. Repair of School
5. Nala for disposal of Waste water
6. General Choupal(Boundary wall, repair)
7. New Harijan /SC Choupal
8. New Backward Choupal
9. Repair of Harijan Choupal
10. Repair of Backward Choupal
11. Completion of Harijan Choupal
12. Completion of Backward Choupal
13. Boundary wall of Harijan Choupal
14. Boundary wall of Backward Choupal
15. Panchayat Ghar
16. Boundary Wall / Repair / Completion .of Panchayat Ghar
17. Matching grant
18. Boundary Wall Grave yard / Kabristan
19. Way to Shamshan Ghat
20. Shed on Shamshan Ghat
21. Boundary wall of Hada Rori
22. Construction .of water channel to pond
23. Hall & Science Room
24. Retaining wall
25. Rural Roads
26. Water Tanki
27. Cow Ghat
28. Ayurvedic Dispensary
29. Way to common Places

30. Parks/Community Centre
31. New veterinary Dispensary /SMC
32. B/ wall of Veterinary Dispensary /SMC
33. Repair of veterinary Dispensary /SMC
34. New Veterinary Hospital
35. Boundary wall of Veterinary Hospital
36. Repair of Veterinary Hospital
37. Rural Sanitation
38. Khal New/Repair (farmer share10%)
39. Others

# RECEIPT EXPENDITURE & AUDIT

As provided under section 5(1) of the HRD Act 1986 the main income of the Board is Haryana Rural Dev. fee leviable on Agricultural produce as defined in Rule 2 (10) and given in the Schedule to the Rules and also attached below. Earlier HRD fee was @ 1% but w.e.f. 5.4.1999, Govt enhanced it to 2% of the purchase value. The year wise Receipt of HRD fee from various agricultural items is given hereinafter.

The Secretary of the respective Market Committee has been empowered to act as assessing authority under Rules 2 (10) HRD to collect 2% HRD fee on ad-valorem basis from the buyers and arranges to send it to the HARCO Bank Chandigarh in the HRDF office Account. HRDF Board was paying 3% as Collection Charges to the Haryana Agriculture Marketing Board but w.e.f 5.4.1999 the Collection Charges have been revised to 1.8% of the received amount in the HARCO Bank.

## LIST OF AGRICULTURE PRODUCE ON WHICH HRD FEE IS LEVIABLE.

(See Rule 2(b))

1. Wheat (Gainhu)
2. Paddy and Rice (Dhan)
3. Cotton (unginned) (Kapaas)
4. Dry and Green Fodder (Suka and Subaz Chara)
5. Potato (Alu)
6. Sweet Potato (Shakarkandi)
7. Onion Dry and Green (Piaz Khushak and Hara)
8. Arum (Arvi)
9. Cauli Flower ( Phul Gobi)
10. Cabbage (Band Gobi)
11. Carrot (Gajjar)
12. Radish (Muli)
13. Turnip (Salgam)
14. Tomato (Tamator)
15. Brinjal (Baingan)
16. Lady's Finger (Bhindi)
17. Peas Green (Matar Hara)
18. Carlic Dry (Lahsan Khushak)
19. Orange (Malta)
20. Dry Peas (Matar Khushak)



21. Water Melon (Tarbuj)
22. Tinda Gourd (Tinda)
23. Bottle Gourd (Lauki)
24. Pumpkin round (Ghia Kadu)
25. Squash or Red Gourd (Halwa Kadu)
26. Bitter Gourd (Karela)
27. Cow Peas (Lobhia)
28. French Beans (Raj Maha and Soya Beans)
29. Long Melon (Tarr)
30. Elephant Foot (Zimi Khand)
31. Cucumber (Khira)
32. Chappan Kadu
33. Musk Melon (Kharbuza)
34. Mango (Am)
35. Mandrain (Sangtra)
36. Lime (Nimboo)
37. Lemon (Galgal and Khatta)
38. Apple (Saib)
39. Guava (Amrud)
40. Pear (Nashpati)
41. Anar
42. Sweet Lime (Mitha)
43. Apricot (Khurmani)
44. Plum (Alubakhara and Alucha)
45. Peach (Aru)
46. Litchi
47. Sapota (Chickoo)
48. Loquat
49. Cataud Apple (Sharifa)
50. Walnut (Akhrot)
51. Sag (Palak and Sarson)
52. Ginger (Adrak)
53. Bhabar Grass
54. Banana
55. Rosin
56. Grapes
57. Ber
58. Oats
59. Barsem Seed
60. Sanghera
61. Methi
62. Goat Hair
63. Camel Hair
64. Mausami (Sweet orange)
65. Kinnow
66. Spond Gourd (Ghia Tori)
67. Sweet Pepper (Shimila Mirch)

**STATEMENT SHOWING THE YEARWISE  
RECEIPT OF HRDF (SINCE 1988-99 TO 2004-2005)**

(Amount in lacs)

Year	HRD Fee	Interest	Others	Total
1987-1988	512.73	1.09	0.00	513.82
1988-1989	587.06	5.45	3.26	595.77
1989-1990	543.14	23.71	0.60	567.45
1990-1991	2547.34	57.06	3.81	2608.21
1991-1992	3683.55	446.91	0	4130.46
1992-1993	3729.38	272.60	0.03	4002.01
1993-1994	4200.00	600.00	42.11	4842.11
1994-1995	4281.15	794.46	123.26	5188.87
1995-1996	4064.79	979.57	92.15	5136.51
1996-1997	4419.46	752.18	632.88	5804.52
1997-1998	5072.00	1202.86	597.11	6871.97
1998-1999	5068.15	867.89	89.82	6025.86
1999-2000	10408.00	1674.00	96.04	12178.04
2000-2001	12015.00	496.71	280.76	12792.47
2001-2002	13836.81	434.68	621.43	14887.55
2002-2003	14525.13	505.47	146.28	15176.88
2003-2004	14156.44	219.09	484.64	14860.17
2004-2005	14961.89	1288.46	496.34	16746.69
<b>GRAND TOTAL (1987 – 2005)</b>	<b>118099.29</b>	<b>10621.1</b>	<b>3710.52</b>	<b>132415.54</b>

Statement showing the funds released by HRDFA Board under various schemes. 1987-88 to 2004-05 for the benefit of person paying fees.

(Rs. In lacs)

Year	Pavement of Streets	School Rooms	Vety. Disp./SMC Civil Ayur. Dispensaries	Rural Roads	SC/BC Chou pals	Water Supply	Rural Sanitation	Retaining Wall	Others	Matching grant scheme	Total
1987-88 to 1991	1241.73	221.87	171.91	-	-	87.13	-	-	43.25	-	1765.89
1991-1992	570.89	72.06	6.08	404.92	0.00	10.96	117.99	0.00	0.00	0.00	1182.90
1992-1993	676.75	523.50	4.60	271.73	0.00	22.49	1312.00	0.00	4.08	0.00	2815.15
1993-1994	1252.07	439.09	1.31	38.05	160.40	229.77	1296.21	0.00	0.00	129.04	3545.94
1994-1995	1318.82	449.56	193.82	361.81	286.50	301.70	990.00	0.00	543.75	35.16	4481.12
1995-1996	572.48	318.97	9.07	81.58	113.50	11.02	445.10	0.00	4190.82	25.92	5768.46
1996-1997	526.95	113.67	15.63	476.90	93.09	674.83	1170.00	0.00	4.24	0.00	3075.31
1997-1998	1443.59	356.95	8.52	1115.70	292.05	246.20	850.00	64.98	67.64	0.00	4445.63
1998-1999	2049.94	391.30	45.70	164.02	416.82	6.11	0.00	133.44	30.35	0.00	3237.68
1999-2000	4835.92	1544.54	201.20	3048.99	1510.12	2.50	0.00	1280.94	395.57	0.00	12819.78
2000-2001	3195.61	429.95	585.74	64.08	427.05	0.84	0.00	1318.98	3073.89	0.00	9096.14

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Statement showing the funds released by HRDFA  
Board under various schemes During 2001-2005

S.No.	NAME OF THE SCHEME	Rs in lacs			
		2001- 2002	2002- 2003	2003- 2004	2004- 2005
1	Pavement of streets/drains	6866.58	7811.18	10930.52	15740.46
2	Construction of School Rooms	1231.86	556.95	88.33	100.64
3	Boundary Wall of School	1337.36	523.14	921.73	761.14
4	Repair of School	125.33	106.62	135.07	102.90
5	Nala for disposal of W. Water	975.03	1178.07	2087.63	1598.34
6	General Choupal(b/wall,repair)	5.93	30.82	51.14	50.57
7	New HC/SC Choupal	528.71	197.22	198.16	274.93
8	New BC Choupal	301.11	96.93	146.72	282.76
9	Repair of HC Choupal	60.7	26.22	32.98	3.09
10	Repair of BC Choupal	17.13	6.75	36.53	2.18
11	Completion of HC Choupal	57.76	19.84	41.16	10.30
12	Completion of BC Choupal	25.33	8.62	7.46	0.00
13	Boundary wall of HC Choupal	64.85	28.79	57.83	92.29
14	Boundary wall of BC Choupal	47.92	35.78	31.15	56.16
15	Panchyat Ghar	258.51	210.94	57.77	104.41
16	B/wall/repair/comp.of Panchayat Ghar	32.51	61.15	58.65	105.14
17	Matching grant	0.00	0.00	0.00	0.00
18	B/w of Gravy yard/Kabristan	323.02	46.29	310.81	323.44
19	Way to Shamshan Ghat	1086.62	635.62	2271.4	1508.05
20	Shed on Shamshan Ghat	462.53	181.32	627.12	408.00
21	Boundary wall of Hada Rrori	89.7	68.19	78.5	110.76
22	Const.of water channel to pond	119.32	110.15	68.19	6.79
23	Hall & Sc. Room	68.43	32.90	17.69	62.63
24	Retaining wall	1925.29	1110.57	899.99	155.20
25	Rural Rroads	0.00	0.00	10.00	7.28
26	Water Tanki	9.27	11.51	1.13	5.47
27	Cow Ghat	160.32	59.17	163.8	158.16
28	Ayurvedic Dispensary	60.94	44.30	21.53	15.39
29	Way to common Places	65.93	26.35	250.82	104.10
30	Parks/Community Centre	34.98	145.82	61.77	83.59
31	New veterinary Disp/SMC	239.12	154.06	65.34	24.95
32	B/ wall of Veterinary Disp/SMC	40.73	18.78	46.41	46.78
33	Repair of veterinary Disp/SMC	7.92	5.71	2.33	1.41
34	New Veterinary Hospital	106.31	164.90	87.19	47.64
35	B/wall of Veterinary Hospital	87.75	52.22	93.29	120.61
36	Repair of Veterinary Hospital	13.16	15.11	12.61	23.83
37	Rural Sanitation	0.00	0.00	0.00	13.71
38	Khal New/Repair(farmer share10%)	0.00	0.00	0.00	790.68
39	Others	245.57	281.72	662.53	96.07
	<b>TOTAL</b>	<b>17083.53</b>	<b>14063.66</b>	<b>20635.28</b>	<b>23399.85</b>

# Audit

Under Provision rule 3 (17) of HRD Rules, 1987 Receipt and Expenditure accounts of the executing agencies i.e. Market Committees and XEN Panchayati Raj- BD & POs are being audited by the Examiner Local Funds Accounts, Haryana once in a year on payment of fee fixed by the govt. Accounts of the Head office are being audited by Chartered Accountant and the Examiner Local Funds Accounts, Hayrana as well.

# Panchayat Bhawan

Chandigarh being the Capital of Haryana is visited by the Panches, Sarpanches, Govt Officers and Officials of various districts of the State for official purposes. They have to face difficulties during their stay here. To remove the difficulties, Haryana Panchayat Bhawan has been constructed on a plot of 2.75 acres situated on Madhya Marg-Kalka Road, Sector-28 Chandigarh at a cost of Rs. 4.50 crores.

Sh. M.Vankaiah Naidu, Hon'ble Minister for Rural Development, Govt. of India, inaugurated the Bhawan on 5.1.2001 Sh. Subhas Maheria, State Minister for Rural Development, Govt of India was the special guest on the occasion and Hon'ble Chief Minister, Haryana presided over the function.

Arrangements have been made in the dining hall of the Bhawan for special guests. Even separate arrangements have been made for the refreshment of Very Special Guests. 11 Air Conditioned rooms on first floor and 11 rooms on ground floor have been constructed with all modern amenities. In addition to this, 2 dormitories each on ground floor and on 1<sup>st</sup> floor and 8 dormitories on 3<sup>rd</sup> floor have been constructed having provision for 72 beds. A Sound proof multipurpose hall (80' x 60') having a seating capacity of 400 person is also constructed in the Bhawan and a big stage has also been constructed in this hall for organizing cultural programmes.

A fully equipped air-conditioned meeting hall (30'x 23') with a seating capacity of 21 persons has been constructed on the ground floor. A kitchen, pantry and 2 dining halls have also been provided in the Bhawan to make arrangement for parties etc., if needed. Sufficient parking space has also been provided within the boundary of the Bhawan.

A four storeyed tower block fitted with lift has also been constructed in the Bhawan. In this building, the offices of Director Panchayat, Chief Engineer (Panchayati Raj) and Haryana Rural Development Fund Administration Board, are located which would help in quick disposal of the work related to rural person of different parts of the State under one roof.