



**HARYANA GOVERNMENT  
DEVELOPMENT AND PANCHAYATS DEPARTMENT**

---

From

Director General Panchayats,  
Haryana, Chandigarh.

To

1. All District Development & Panchayat Officers  
in the State of Haryana
2. All Block Development & Panchayat Officers  
in the State of Haryana

Memo No. IT-2013/30303-30443 Dated: 14/6/17

**Subject: Regarding TA/DA of Data Entry Operators.**

On subject cited above, it is to be informed that vide letter no IT-2010/49783-803 dated: 16.09.2010 of this department all the Additional Deputy Commissioners were directed to adopt the policy issued by Electronics & Information Department, Haryana vide letter no. Admn/254/ISIT/1077 dated: 17.03.2013. as mentioned in the clause-VIII of the said policy- "The IT Professionals, engaged on job-work fee/contract basis in accordance with the above, would also be entitled to payment of TA/DA whenever required to undertake journeys for official duties at the same rate/scale as it is permissible to a regular employee of equivalent level in the State Government."

It has been noticed that TA/DA is not paying to the Data Entry Operators working in your office whenever they travel for some official purpose/training.

You are, therefore, directed to make the payment of TA/DA to Data Entry Operators at the same rate/scale as permissible to pay scale of clerk/Steno Typist i.e. Rs. 5200-20200 + GP of Rs. 1900/-.

Nodal Officer (e-Panchayat)  
for Director General Panchayats,  
Haryana, Chandigarh