



**DEVELOPMENT AND PANCHAYATS DEPARTMENT,  
GOVERNMENT OF HARYANA**

**Request For Proposal for 3<sup>rd</sup> Party Quality Assurance/Audit**

Development and Panchayats Department invites Request for Proposal (RFP) from organizations/ universities/ institutions of repute having capability, expertise for third party inspection of every work costing Rs. 20.00 lakh or above being got executed by the department under various schemes in rural areas throughout the state and having requisite qualifying criteria. The total yearly budget of works under various schemes may be around Rs. 500.00crore. Interested organizations/universities /institutions may submit their RFP in sealed covers with all details.

The details, other terms and conditions of RFP can be downloaded from the website [www.harpanchayats.gov.in](http://www.harpanchayats.gov.in) and <https://etenders.hry.nic.in> .

The interested and experienced Organizations/Universities/ Institutions may send their Technical Bid documents in hard copy signed at below mentioned address on or before 18.07.2022 by 05:00 PM. The Development and Panchayats Department reserves the right to accept/reject any or all the RFPs without assigning any reason thereof.

**Chief Engineer, Panchayati Raj Public Works, Haryana  
Development &Panchayats Department  
Haryana PanchayatBhawan, Plot No.-3,  
Sector-28A, Chandigarh, Pin Code - 160002  
Email - [prchiefeng.hq@gmail.com](mailto:prchiefeng.hq@gmail.com)  
Phone No. - 0172-2652080**

Request For Proposal for Third Party Inspection of Development works above Rs.  
20.00 lakh in rural areas of Haryana

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Request For Proposal for Third Party Inspection of Development works above Rs. 20.00 lakh in rural areas of Haryana.

### Section 1. INVITATION

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The interested and experienced Organizations/Universities/ Institutions may send their Technical Bid documents in hard copy signed at below mentioned address on or before 18.07.2022 by 05:00 PM.

Regards,

Chief Engineer,  
Panchayati Raj Public Works, Haryana,  
Chandigarh

Request For Proposal for Third Party Inspection of Development works above Rs. 20.00 lakh in rural areas of Haryana.

## Section 2. LETTER OF INVITATION

1. Development & Panchayats Department (hereinafter called “Department”) is inviting Request For Proposal for Third Party Inspection of Development works above Rs. 20.00 lakh in rural areas of Haryana
2. The RFP document containing the details of qualification criteria, Nature of work, scope of work, Fee structure & Terms & Conditions.
3. The RFP document will be available on website [www.harpanchayats.gov.in](http://www.harpanchayats.gov.in) and <https://etenders.hry.nic.in>
4. The applicants are required to submit their responses through online modes in prescribed format as mentioned in RFP document.
5. Queries, if any may be referred in writing to the Chief Engineer, Panchayati Raj Public Works, Development & Panchayats Department through e-mail at [prchiefeng.hq@gmail.com](mailto:prchiefeng.hq@gmail.com)
6. Critical dates

Publishing Dates	05.07.2022 (11:00 hours)
Document Download Start Date	05.07.2022 (16:00 hours)
Pre-bid Meeting	12.07.2022 (15:00 hours)
RFP Submission End Date	18.07.2022 (17:00 hours)
RFP Opening Date	19.07.2022 (15:00 hours)
Opening of Financial Proposal	21.07.2022 (11:00 hours)

7. Pre-bid Meeting will be held on 12.07.2022 (15:00 hours) in o/o Chief Engineer, Panchayati Raj Public Works, Haryana, 2<sup>nd</sup> Floor, Haryana Panchayat Bhawan, Plot no.-3, Sector 28A, Chandigarh - Pin Code 160002.

Regards,

Chief Engineer,  
Panchayati Raj Public Works, Haryana,  
Chandigarh

## DEVELOPMENT AND PANCHAYATS DEPARTMENT, GOVERNMENT OF HARYANA

### Request For Proposal for 3<sup>rd</sup> Party Quality Assurance/Audit

Development and Panchayats Department invites Request for Proposal (RFP) from organizations/ universities/institutions of repute having capability, expertise for third party inspection of every work costing Rs. 20.00 lac or above being got executed by the department under various schemes in rural areas throughout the state and having requisite qualifying criteria. The total yearly budget of works under various schemes may be around Rs. 500 crore. Interested organizations/universities/institutions may submit their RFP in sealed covers with all details. The details, other terms and conditions of RFP can be downloaded from the website [www.harpanchayats.gov.in](http://www.harpanchayats.gov.in) and <https://etenders.hry.nic.in>.

#### Documents to be submitted

1. Profile of the Organization/Institution.
2. Notarized copy of Power of Attorney.
3. Copy of Registration Certificate of Firm other than Government Body.
4. Copy of Registration from National Accreditation Board for Certification Bodies, National Accreditation Board for Testing and Calibrations Laboratories etc.
5. Copy of PAN Card (attach attested copy).
6. Copy of GST Certificate (attach attested copy).
7. Attested copies regarding Qualifying Criteria No. 1, given under Details & Terms and Conditions
8. Attested copies regarding Qualifying Criteria No. 2, given under Details & Terms and Conditions
9. Other relevant documents, if relating to Qualifying Criteria

Firstly, Technical Bid shall be opened and documents shall be examined so as to ensure that whether the bidder Institute/Organisization/Firm meets the Qualifying Criteria or not ? The “Financial Bid” shall only be opened for those Organization(s) /Institution(s)/Firm(s) which shall fulfill the Qualifying Criteria, after examining/ opening of “Technical Bid”.

The RFP must reach the office of the undersigned on or before 18.07.2022 at 05:00 PM. The Development and Panchayats Department

reservesthe right to accept/reject any or all the RFPs without assigning any reason thereof.

-Sd-  
Executive Engineer,  
for Chief Engineer,  
Panchayati Raj Public Works, Haryana,  
Chandigarh.

## Request For Proposal for 3<sup>rd</sup> Party Quality Assurance/Audit

### Development & Panchayats Department, Haryana

#### Details & Terms and conditions of Request For Proposal (RFP) for 3<sup>rd</sup> Party Inspection of development works

Development and Panchayats Department invites Request for Proposal (RFP) from organizations / universities / institutions for 3<sup>rd</sup> party inspection of every work costing Rs. 20.00 lac or above being got executed by the department under various schemes in rural areas throughout the state having following Qualifying Criteria :-

1. Should have worked with government or semi-government bodies/ institutions for at least 2 years as Third Party Inspecting (TPI) Agency.
2. Should have executed 3rd party inspection of civil engineering works costing Rs. 50.00 crore or more during last 3 years.
3. Should be directly or solely in the business of quality monitoring of civil engineering works. Any type of subletting shall not be allowed.
4. Shall submit the list of technical persons proposed to be employed on the work specifying their qualification and experience.
5. EMD Amount of Rs. 5.00 lakh ( Five Lakh only) is to be deposited by bidder through online mode only .

The total budget of works under various schemes may be around Rs. 500 crore per annum. The details regarding nature of works, scope of work, terms and conditions etc. are as under :-

#### 1. Nature of works

- a) Pavement of streets in rural areas with
  - (i) 60mm/80mm thick Interlocking paver blocks (ISI Marked) of design mix M35
  - (ii) Cement concrete / ready mix concrete (RMC).
  - (iii) Brick-on-Edge.
- b) Construction of Retaining Walls/Boundary Walls/Drains/Nala/Cow Ghats etc.
- c) Construction of buildings (School Rooms, Gram Sachivalyas, Chaupals, Community Centres, Zila Parishad Buildings, Block Office Buildings, Panchayat Ghars, Mahila Chaupals, Library, Mahila Sanskritik Kendars, Indoor Gym, District Panchayat Resource Centre Buildings, Gobardhan Projects etc.)
- d) Solid & Liquid Waste Management System works.
- e) Renovation of Ponds.

**2. Scope of Work :-**

- a) To undertake quality audit of works assigned including sampling/testing, wherever required.
- b) To check the quality of various construction materials used/being used in works including sampling/testing, wherever required.
- c) The samples collected by 3<sup>rd</sup> party inspecting agency (TPI) agencies will be got tested from list of laboratories approved by Development & Panchayats Department from time to time. Testing charges will be reimbursable as per actual expenses.
- d) Frequent inspection of works at various stages. Minimum three visits will be required for building works at the stages – (i) Plinth level (ii) Roof level after laying of reinforcement (iii) Completion. Minimum two visits will be required in the pavement of street works at the stages – (i) after completion of base (ii) overall completion. Similarly, minimum two to three visits will be required for other type of works also depending upon nature of work, estimated cost etc.
- e) Random checking of measurements and submission of reports in prescribed formats.
- f) To suggest the remedial measures and improvement in quality of materials/construction methodology, wherever required.
- g) In general, 3<sup>rd</sup> Party checking of works would be assigned right from starting of works and in that case scope of work will be as mentioned at (a) to (e) above. However, in some cases, Post Construction checking of works will also be got done and in that case, number of visits involved will be lesser and scope of work will be reduced accordingly.

**3. Fee Structure :-**

- (a) Fee structure – to be offered by the institute/organization for Pre Construction and Post Construction separately. The rates should only be quoted in terms of percentage of actual cost of work done. Single rate be quoted for the works falling in entire jurisdiction of each Panchayati Raj Public Works circle separately, because separate agreement will be got executed between successful Institute/Organization and Superintending Engineer of the Panchayati Raj Public Works Circle concerned. There are Six Panchayati Raj Public Works Circles in the State of Haryana, as detailed in (d) below.
- (b) Stay arrangements, meals and local conveyance required in inspection would be arranged by the institute/organisation at its own level. However, efforts would be made to provide the stay arrangements in Govt. Rest Houses/Panchayat Bhawans, wherever possible.



(c) Accordingly, circlewise rates are to be offered in a separate sealed envelope named as “Financial Bid” and in the format mentioned in the forgoing para 3(d)

(d) Format for Financial Bid :-

The circlewise rates in Financial Bid are to be given in the following formats :-

BOQ- 1

S. No.	Name of Panchayati Raj Circle	Jurisdiction	Rates offered
			Pre-construction (Work will be assigned from beginning of work)
1	Panchayati Raj Circle, Ambala	All the villages of Districts Ambala, Kurukshetra, Panchkula and Yamuna Nagar	.....% of actual cost of work done
2	Panchayati Raj Circle, Hisar	All the village of Districts Hisar, Jind, Fatehabad and Sirsa	.....% of actual cost of work done
3	Panchayati Raj Circle, Rohtak	All the village of Districts Bhiwani, CharkhiDadri, Rohtak, Jhajjar&Sonipat	.....% of actual cost of work done
4	Panchayati Raj Circle, Gurugram	All the village of Districts Gurugram, Narnaul, &Rewari	.....% of actual cost of work done
5	Panchayati Raj Circle, Karnal	All the village of Districts Kaithal, Karnal&Panipat	.....% of actual cost of work done
6	Panchayati Raj Circle, Faridabad	All the village of Districts Faridabad, Nuh, Palwal	.....% of actual cost of work done

BOQ- 2

S. No.	Name of Panchayati Raj Circle	Jurisdiction	Rates offered
			Post- construction (Work will be assigned after completion of work)
1	Panchayati Raj Circle, Ambala	All the villages of Districts Ambala, Kurukshetra, Panchkula and Yamuna Nagar	.....% of actual cost of work done
2	Panchayati Raj Circle, Hisar	All the village of Districts Hisar, Jind, Fatehabad and Sirsa	.....% of actual cost of work done
3	Panchayati Raj Circle, Rohtak	All the village of Districts Bhiwani, CharkhiDadri, Rohtak, Jhajjar&Sonipat	.....% of actual cost of work done
4	Panchayati Raj Circle, Faridabad	All the village of Districts Faridabad, Nuh, Palwal	.....% of actual cost of work done

	Circle, Gurugram	Gurugram, Narnaul, & Rewari	
5	Panchayati Raj Circle, Karnal	All the village of Districts Kaithal, Karnal & Panipat	.....% of actual cost of work done
6	Panchayati Raj Circle, Faridabad	All the village of Districts Faridabad, Nuh, Palwal	.....% of actual cost of work done

- Note :-
1. *Rates quoted above are inclusive of all type of charges i.e. visiting/staying charges, transportation expenses etc.*
  2. *The testing charges of samples of various construction material/mortar/concrete for quality control will be reimbursed to the third party agency as per actual on submission of vouchers. No transportation charges for depositing the samples for testing in the laboratory will be paid to the third party agency.*
  3. *Applicable Govt. Taxes as per rules, if any, be quoted separately.*
  4. *No other condition(s) should be quoted.*

#### 4. Terms and conditions

- a) Superintending Engineers, Panchayati Raj in their respective jurisdiction will provide the list of works to the Third Party Inspecting (TPI) agency. Requisite fee would also be paid by the Superintending Engineer, Panchayati Raj concerned. Expenditure so incurred will be met out of work contingencies. Accordingly, District Development and Panchayats Officer concerned (in respect of works being executed by GPs or BDPOs) or Executive Engineer, Panchayati Raj concerned (in respect of works being executed by Executive Engineer, Panchayati Raj) will deposit the funds with Superintending Engineer, Panchayati Raj concerned alongwith list of works costing Rs. 20.00 lac or above being executed under various schemes of the department.
- b) At the time of inspection by TPI Agency, the requisite record pertaining to identified works would be provided by the Executive Engineer, Panchayati Raj (in respect of works being executed by Executive Engineer, Panchayati Raj) and BDPO concerned (in respect of works being executed by GPs or BDPOs). Executive Engineer, Panchayati Raj or BDPO concerned would inform the stages of construction (i.e. Plinth level, Roof level after laying of reinforcement, Completion; in case of building works and completion of base, overall completion; in case of Pavement of Street works) to TPI Agency so that inspection of TPI Agency at these stages may be ensured. They will facilitate the TPI Agency in every manner in performing this job.
- c) Formats have been devised by the department for checking (w.r.t. measurements as well as quality audit) and reporting. In future also, revised/new format of reporting may be provided by the Department to TPI Agency, wherever required as per nature/requirements of the works/scheme. The TPI Agency has to submit the report of each work in the prescribed format from time to time. TPI Agency would submit the report to

the Superintending Engineer, Panchayati Raj concerned for further review and follow up action. The report should indicate the deviation beyond permissible limits as well as financial implication, if any.

- d) TPI Agency will collect the samples, wherever required and will get these samples tested at its own level from the laboratories approved by the Development & Panchayats Department from time to time. The testing charges of samples of various construction material/mortar/concrete for quality control will be reimbursed to the third party agency as per actual on submission of vouchers. No transportation charges for depositing the samples for testing in the laboratory will be paid to the third party agency.
- e) Frequent inspection of works at various stages. Minimum three visits will be required for building works at the stages – (i) Plinth level (ii) Roof level after laying of reinforcement (iii) Completion. Minimum two visits will be required in the pavement of street works at the stages – (i) after completion of base (ii) overall completion. Similarly, minimum two to three visits will be required for other type of works also depending upon nature of work, estimated cost etc.
- f) Random checking of measurements and submission of reports in prescribed formats.
- g) All dispute in this regard shall be instituted within jurisdiction of Civil Court at Chandigarh and Haryana.