

RULES GOVERNING THE PAYMENT OF MATCHING GRANTS  
FOR DEVELOPMENT WORKS

**NOTIFICATION**

The 18<sup>th</sup> February, 1983

No. DPH-FA 3/83/50 - The following rules, as amended upto 30<sup>th</sup> April, 1982 are published below for general information:-

THE HARYANA MATCHING GRANTS FOR DEVELOPMENT  
WORK RULES, 1979.

The Governor of Haryana is pleased to make the following rules regulating the payment of matching grants for development works in the State of Haryana:-

**1. Short Title**

These rules may be called Haryana Matching Grants for Development Works Rules, 1979.

**2. Definition**

- (a) "Contribution" means the amount voluntarily presented in cash to the Chief Minister, State Ministers, Speaker, Deputy Speaker Vidhan Sabha, Deputy Chariman, Planning Board, Deputy Ministers, Chief Parliamentary Secretary and Parliamentary Secretary by an individual or a group of individual or a village or town community for some development work from their own sources.
- (b) "*Grant or matching grant*" amount announced under this scheme out of Government funds to supplement the public effort for development.
- (c) "*Panchayat or village Panchayat*" means the executive Committee of the Gram Sabha, constituted under the Punjab Gram Panchayat Act, 1952.
- (d) "*Committee*" means a Municipal Committee established or deemed to have been established by or under the Haryana Municipal Act, 1973.
- (e) "Competent authority" means the Deputy Commissioner of the district concerned to whom various functions have been assigned under these rules.

**3. Sanction of Matching Grant:-**

- (a) The matching grant may be announced by the Chief Minister, Ministers, State Ministers, Speaker/Deputy Speaker, Vidhan Sabha, Deputy Chairman, Planning board, Deputy Ministers, Chief Parliamentary Secretary and

Parliamentary Secretary of the Haryana Government when amounts are presented to him by the local on the occasion of his visit to different places in the State.

- (b) The grant will be on matching basis i.e. it will be equal to the amount presented by the people.
- (c) The competent authority as defined in rule 2 (election) may increase the matching grant upto a maximum of 10% in case of shortfall during execution of a particular work. The increase of 10% will be calculated on the total amount of matching grant and voluntarily contribution. In case the amount of shortfall beyond 10% the same will be granted with the approval of Administrative Department in consultation with Finance Department.
- (d) The grant may be announced on the basis of an offer or promise made by the people to raise their part of the contribution subsequently. The grant will, however, not be released till the people' Section contribution has actually been raised and deposited as per these rules.
- (e) The contribution has to be voluntary from Annexure P-22 individual or a group of individual or a village/town community from their own sources.
- (f) No contribution under any circumstances would be made out of the Gram Panchayat funds or Municipal funds.
- (g) In case the amount of matching grant and voluntary contribution is not completely utilized and unspent balance should be refunded in Government Treasury under the proper head.

#### **4. Purpose of which matching grant can be sanctioned**

- (a) The matching grant may be sanctioned for any one or more of the following purposes throughout the State of Haryana:-
  - (i) for construction and repair of drinking water well, water supply schemes, installation or pumping sets or for minor drainage works etc.;
  - (ii) for pavement of public streets, providing improvement and sanitary conditions, general habitational improvement or for providing common latrines;
  - (iii) for community recreation centres, panchayat ghars, libraries, sports fields/play-ground/stadium, radio & T.V. listening sets for the panchayat or for the community in general;

- (iv) for educational programme, i.e. construction of new school building, extension or repair of existing school building, establishment and maintenance of schools especially Girls Schools and Colleges, provision of equipment for the existing or new school or provision of common facilities in the school like drinking water supply, school latrines, etc;
- (v) for public health purposes i.e. construction and running of dispensaries hospitals, maternity and child welfare centres, primary health centers, first-aid posts, first-aid centres and Ayurvedic aushdhalyas including extension or repairs to the existing building of any of the above institution or provision of equipment etc for them;
- (vi) Veterinary hospital/dispensary i.e. new construction & running of the same extension or repair to the existing building of provision of equipment etc;
- (vii) for training institutions in rural arts and crafts, cottage industries, women industrial-cum-welfare centres, mahila mandals, youth clubs, balwaries etc.
- (viii) for construction of approach road to connect the village with the main road, road linking two villages culvert on any road or water course, etc.;
- (ix) for construction of residences for the staff employed in any of the institution covered under this scheme: and
- (x) for construction of patwar khanas.

## **5. Procedure for release of matching grant**

- (a) The Panchayat Department will be the administrative department for this scheme and the budget allocation will be made under the head 314-Community Development. Chief Minister, State Ministers, Speaker, Deputy Speaker Vidhan Sabha, Deputy Chariman, Planning Board, Deputy Ministers, Chief Parliamentary Secretary and Parliamentary Secretary would communicate to the Panchayat Department the amount of matching contribution announced by him on his visit to the village/town and the Panchayat Department

would get the funds/allocated and placed at the disposal of the respective District for further action as provided in the rules.

- (b)** The Deputy Commissioner of the District concerned will be the competent authority for the release of the grant. He will be responsible for the proper execution of various works under this scheme and to ensure maintenance of accounts and submission of returns and utilization certificate etc.
- (c)** The A.G.A to the Deputy Commissioner will be the Drawing Disbursing Officer under this scheme.
- (d)** Intimation of the sanction of the matching grant will be conveyed to the Chief Minister, State Ministers, Speaker, Deputy Speaker Vidhan Sabha, Deputy Chariman, Planning Board, Deputy Ministers, Chief Parliamentary Secretary and Parliamentary Secretary to the Deputy commissioner in the prescribed proforma (Annexure 'A') which among other information, given the purpose for which the grant has been sanctioned. A copy of this will be sent to the Panchayat Department.
- (e)** On receipt of this intimation, the Deputy Commissioner will take steps to have the contribution deposited in the Government treasury under the receipt Head "114-Community Development-(Receipts)-(xi) contribution of matching grant by beneficiaries for Development Works"
- (f)** Omitted.
- (g)** When the competent authority as defined in rule 2(election) is satisfied that the amount of contribution is equal to 50% of the estimated cost of the works proposed to be undertaken and that the grant is admissible as per these rules, he would order the release of the grant. The matching grant announced by the Chief Minister, State Ministers, Speaker, Deputy Speaker Vidhan Sabha, Deputy Chariman, Planning Board, Deputy Ministers, Chief Parliamentary Secretary and Parliamentary Secretary would be released by the competent authority only when the necessary conditions/requirements incorporated in these rules have been got completed.

- (h) The amount released will be double this amount so as to included the contribution already deposited in the treasury.

**6. Agency to execute the work.**

Irrespective of the fact whether the contribution is made by an individual or the community, the following principles for executing the works will be observed:-

- (a) Works upto an estimated cost of Rs. 1.00 lakh will be executed by the concerned Village Panchayat; these works will be executed under the supervision of the Block Overseas/Sub Divisional Officers(Panchayati Raj) and completion certificate will be issued by them as and when the works are completed; in addition, the Deputy Commissioner may set up such supervision committee as may be necessary, depending on local condition;
- (b) (i) Works upto an estimated cost of Rs. 4 lakh will be executed by the Panchayat Samitis as deposit work through the Panchayati Raj Work Circle;  
(ii) Works with estimated cost of more than Rs. 4 laksh will be executed by the PWD(B&R) as deposit work.
- (c) In case of a Municipal Committee area, works upto any limit will be executed by the committee in accordance with the Municipal Works Rules:
- (d) For the works, mentioned above, the technical control will be that of the Panchayati Raj Public Works Circle;
- (e) The normal procedure of obtaining administrative approval and technical approval etc, will be observed'
- (f) As for as possible, the donor will be associated while preparing the plans for the work to be executed as well as at subsequqn stages. No departmental charges for execution of various schemes are livable.

**7. Maintenance of Accounts and Return etc.**

- (i) The Panchayats, Panchayat Samitis and Muniapi Committee shall maintain separate accounts in respect of the works undertaken by them against the funds placed at the disposal by way of voluntary contributions and the matching grants made available by the State

Government. The PWD, B&R shall also maintain separate accounts for the works entrusted to it for execution (as deposit works) being financed in the manner indicated above.

- (ii) The accounts shall be rendered by these agencies to the Deputy Commissioner of the District concerned through the Drawing and Disbursing Officers appointed under this scheme.
- (iii) The Panchayat Samitis shall maintain accounts of the funds placed at their disposal under this scheme in separate cash books supported by vouchers of the payment made.
- (iv) The Municipal Committee shall maintain accounts for the works under this scheme as distinct from the works undertaken by them under their general annual development programmes and the accounts shall be maintained in the same manner as for their other development works.
- (v) The PWD, B&R shall maintain the accounts of these works as distinct from other development works which are undertaken by them as per their annual development programme or entrusted to them as deposit works by other agencies. The maintenance of the accounts of these works shall be in the form in which such accounts are maintained by the PWD, B&R.
- (vi) The accounts maintained by Panchayat Samitis shall be audited by the Internal Auditors of the Panchayat and Development Department in addition to Examiner Local Fund Accounts.
- (vii) The Accounts of the works under this scheme maintained by the Municipal Committee shall be audited by the Examiner Local Funds Accounts.
- (viii) Audit of the accounts maintained by the PWD, B& R under this scheme shall be carried out in the same manner as it is carried out for its accounts of other development works and of deposit works of other agencies.
- (ix) Deleted.
- (x) Utilization Certificate of the funds placed at the disposal of Panchayat, Panchayat Samitis, Municipal Committees and PWD, B&R for the works executed by them shall be furnished by the agencies concerned to the Deputy Commissioner of the District who in turn shall furnish

the same to the Administrative Department. i.e. Panchayat and Development.

- (xi) Release of funds in one instalment or in several instalments shall be decided upon by the Deputy Commissioner concerned with reference to the requirement of the works.
- (xii) Return in the enclosed proforma shall be submitted every quarter or earlier if the work is completed, in the proforma enclosed, by the executing agency to the Deputy Commissioner who shall in his turn furnish the same to the Development and Panchayat Department (Annexure 'B').

**8. Owners of the Property after completion.**

- (i) Property/buildings constructed/additions to the existing building will vest with the Panchayat/Village Panchayat/Municipal Committee as defined in rule 2© and (d).
- (ii) Addition to the existing building in case of individual/institution shall vest in the same institution;
- (iii) Hospital/School Buildings/Veterinary Hospital would continue to vest with the same body who is made responsible to run the same day-to-day and the same body would be responsible to bear its expenses of maintenance and day-to-day running of the scheme. In case of new scheme the matching contribution would be released only after the scheme for which a building is being raised has been approved by the Government through the concerned Department.

**ANNEXURE 'A'**

Office of the \_\_\_\_\_ Minister, Haryana,  
Announcement of Matching Grants for year \_\_\_\_\_

1. Village
2. Tehsil
3. District
4. Amount of Contribution offered
5. Name of the individual/Party offering contribution.
6. Amount of grant sanctioned.
7. Purpose
8. Remarks, if any

Date \_\_\_\_\_ Minister

Place \_\_\_\_\_ Haryana

To

The Deputy Commissioner,  
\_\_\_\_\_

U.O. No.                      Dated, the

Endst. No.                    Dated, the

A copy is forwarded to :-

Director, Panchayats, Haryana  
Chandigarh.

\_\_\_\_\_ Minister  
Haryana



## ANNEXURE 'B'

1. Sr. No.
2. Name of the Contributor and the amount contributed.
3. No. & date of the voucher with which the contribution has been deposited in the treasury alongwith receipt head of account.
4. Matching grant sanctioned.  
(Give sanction No. and Date)
5. Work decided to the executed.
6. Estimated Cost of the work alongwith period within which the work is likely to be executed completely alongwith name, of the agency executing the work.
7. Expenditure incurred.  
First Month  
Second Month  
Third Month
8. Completion report of the work  
(Please section explanatory note below)  
Reasons for increase in the estimated cost of the work, if any, be explained and it may be stated how the additional costs has been met.  
In case the work is completed at the cost which is less than the estimated cost, if any be explained how the balance is proposed to be utilized.

ANNEXURE B 'I'  
EDUCATION DEPARTMENT

Land	No. of rooms required		Distance from other such rooms	Population of habitation	Enrolment	Remarks
	Class rooms	Other rooms				
Primary Schools						School is opened if accommodation for the school is provided even if it is in village Choupal
Middle Schools	3 Acres	8	3Kms.,	500	150	Middle Schools is also upgraded on contribution basis if Panchayat deposits lumpsum amount of Rs 51690/-
High Schools	5 Acres	10	5	1000	50	High School is also upgraded if the Panchayat deposits Rs. 62212/- on contribution basis.